

RECORD OF PROCEEDINGS
MINUTES OF THE GRANDVIEW HEIGHTS SCHOOLS BOARD OF EDUCATION
Regular Meeting – June 27, 2017

The Grandview Heights Schools Board of Education met in regular session at the Brotherhood of Rooks Media Center in the Grandview Heights High School. The audio recording of this meeting is on file at the office of the Board of Education.

Call to Order: President Jesse Truett called the meeting to order at 7:00 p.m.

Roll Call	Members Present: Debbie Brannan Stephanie Evans Melissa Palmisciano Jesse Truett	Members Absent: Grant Douglass
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Pledge of Allegiance was said and a moment of silent meditation was held.

Public Hearing – Title I, Title II-A, Special Education IDEA Part B Funds

In accordance with federal grant regulations, Superintendent Andy Culp explained the District receives federal Title I, Title II-A and Special Education IDEA Part B Funds and provided the following information regarding each grant:

- A description of the purpose of each federal grant and the services provided to eligible students;
- The amount received in 2016-2017 and the amount expected to be received in 2017-2018;
- How the district has used the grant funds in the past and how it plans to use them for 2017-2018.

Mr. Culp then asked if anyone would like to provide input on how the district intends to use these federal funds for 2017-2018. No comments were made.

Motion 17-124 (Minutes) Mrs. Palmisciano moved to approve the minutes of the May 16, 2017 Regular meeting and the May 30, 2017 Special meeting.

Mrs. Brannan seconded the motion.

Roll Call: Mrs. Brannan, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 4-0.

Motion 17-125 (Treasurer's Reports) Mrs. Evans moved to approve the May, 2017 Treasurer's reports and accept payment of the May bills totaling \$1,661,766.29 for all funds.

Mrs. Brannan seconded the motion.

Roll Call: Mrs. Brannan, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 4-0.

Committee Reports

- **Permanent Improvement Committee** – Mr. Andy Culp reported the following projects recently completed or in progress: replacement of drinking fountains, replacement of high school gutters and painting of fascia boards, middle school boiler replacement, high school ice machine, Edison/Larson public address system, high school HVAC system update.
- **Teaching and Learning** – Mrs. Brannan reported the committee met most recently on May 18th. The following items were discussed: shared learning attributes, project based learning (e.g. raised gardens, design challenges), professional development (e.g. staff Narcan training, suicide awareness training, and mindfulness).
- **Communications** – Mr. Andy Culp reported the committee will meet Friday.
- **Grandview Heights/Marble Cliff Education Foundation** – Mrs. Brannan reported the foundation met on May 8th. She thanked the staff members for their work in completing the grant requests and noted the Foundation awarded approximately \$70,000 in grants. Mrs. Brannan also reported the 2018 gala will be held on February 24, 2018 at the Grand Event Center.

- **City of Grandview Heights** – Mrs. Palmisciano reported on the joint city/school district K-8 Wellness Day, held May 18th. City policy officers, firefighters, and EMT’s talked to the students about bicycle safety. She also reported that the City had updated its Grandview Yard TIF projections and provided the updated information to the school district in early June.

Superintendent’s Report

Teaching and Learning

- Third grade reading results are in! We are at 88% for all students. The highest percentage I have heard is Upper Arlington Schools and they were at 88% as well. Our students have met the criteria for promotion. Those students that were on reading improvement plans will continue to receive intervention and be monitored for progress. We were very pleased to see student performance levels increase (in most cases) two performance levels (i.e. basic to advanced, proficient to accelerated).
- In a continued effort to meet the needs of our high-achieving, gifted learners, four members of our middle school Math department and gifted intervention specialists have created a 5/6 Compacted math class. This course will provide students with a rigorous and accelerated math experience for the fifth grade. Their data indicated that these students needed an accelerated curriculum because they were accessing math content at well beyond the end of sixth grade. If these students complete the math trajectory as outlined, it will enable these students to take honors geometry as eighth graders and is one more example of how Grandview Heights Schools fulfills its mission to maximize and personalize every student’s learning.
- Camp Invention was a huge success! Seventy plus students participated, eight middle schoolers served as Counselors in Training, and four high school students served as Leadership Interns. Held at Edison Intermediate/Larson Middle School, Camp Invention was directed by Chief Academic Officer Dr. Jamie Lusher and staffed by Jill Walker, Vicki Dunlevy, Lana Williamson, Erica McCauley, Megan McCauley, and parent volunteer Stephanie Wolfe. THIS WEEK NEWS captured the week in an article and video at the following link:
<http://www.thisweeknews.com/news/20170620/districts-camp-invention-stokes-scientific-minds>
- Accompanying this report, you will find a **draft** copy of the Grandview Heights Kids’ Club Summer Program **Summer Times** Issue 1. Enjoy reading about all of the great things our Kids’ Club Summer Program participants are doing.
- Marc Alter, Megan Brady, Cheri Brown, Erin Engle, Elizabeth Page, Sarah Feeney, Alexa Bean, and Dan Colahan participated in the Teaching for Creativity Institute at the Columbus Museum of Art. This four-day immersive workshop, based in part on Harvard’s ProjectZero, focused on techniques for using creativity as a tool for teaching, learning, and understanding. During the workshop, the team developed a work plan for providing creativity-based professional development to our teachers. This work will enhance and support our current work with 21st century learning, project-based learning, learning attributes, and design thinking. The workshop continues through the 2017/18 school year and includes three more Saturday workshops.

District Wide

- Congratulations to Megan Brady, our 21st Century Coach and Technology Integration Specialist, who was recently honored by Battelle for Kids as a distinguished educator for her tremendous impact on students, colleagues, and community. Megan was among 33 educators from across Ohio to receive the 2017 Celebrate Teaching Distinguished Educator Award in early June.
- Tonight we welcome several new people to our staff: Assistant Principal Shawn Hinkle; Kindergarten Teachers Katelyn Burkholder, Joe Liptrap, and Amanda Parnell; Paraprofessionals Robert Tobin and Carolyn Morris; and Stevenson Elementary Secretary Denise McGee.

Community Engagement

- On June 8, the district hosted its Community Engagement Meeting #6 for the Facility Planning Process. More than 150 people turned out to learn our first online survey results and about the three revised options.
- The district has now posted a second online survey to garner feedback on the three presented options. The survey can be found at <http://link.ghcsd.org/poll2>. The second survey will be open thru June 30. These survey results will be shared at the August 3 Community Engagement Meeting #7 at 6:30 p.m. in the John Glenn Community Center - Edison Intermediate/Larson Middle School Commons.

- We continue to offer building tours and schedule community coffees so that residents can have the opportunity to have a more in-depth conversation about the Facility Planning Process. We have four coffees scheduled between now and July 31. We will be scheduling more coffees this fall, too, and appreciate our resident hosts.
- More information about the Facility Planning Process and the building tour schedule can be found on the district website at www.ghcsd.org under the Facility Planning tab.
- At this writing, our Spring/Summer 2017 district newsletter should be arriving in resident mailboxes. We continue to update our website and Facebook page with news and information.

Recommendations from Superintendent to the Board of Education:

Motion 17-126 (Curriculum and Instruction) Mrs. Brannan moved to approve the following:

1. Field Trip
Recommend the board approve the following field trip for the Grandview Heights High School Cross Country Team to Tiffin, Ohio:
 - a. September 8-9, 2017
 - b. Travel by vans
 - c. \$1,100.00 cost to district from Athletic and Cross Country team funds
 - d. 2 chaperones
2. Field Trip
Recommend the board approve the following field trip for the Grandview Heights Varsity Football Team to Camp Bobcat in Yellow Bud, Ohio:
 - a. July 31 – August 1, 2017
 - b. Travel by bus
 - c. No cost to students
 - d. 8 chaperones
3. Sixth Grade 1:1 Chromebook Initiative
Recommend the board approve a 1:1 Chromebook Initiative for the sixth-grade beginning in the 2017-2018 school year.
4. Compacted 5/6 Math Course
Recommend the board approve the following description for the Compacted 5/6 Math Course:

Compacted 5/6 Math will compress all of the content of 5th grade mathematics and more than half of the content of 6th grade mathematics into a single year. Therefore, the curriculum moves at a faster, more challenging pace. The advanced math course is intended to be a preparation for higher-level high school classes and to provide students the opportunity to experience a more rigorous curriculum prior to the transition to high school.

Students enrolled in Compacted 5/6 Math will be responsible for extended academic responsibilities and expectations which will include a more challenging work load as well as additional skill mastery and problem-solving assignments inside and outside of class. A commitment to the course and its depth of content, along with strong time management and study skills, is essential for success.

Mrs. Palmisciano seconded the motion.

Roll Call: Mrs. Brannan, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 4-0.

First Reading (Board Policy)

1. Board Policy (First Reading)
Recommend the board consider the following policies.
 - a. DECA – Administration of Federal Grant Funds
 - b. DI – Fiscal Accounting and Reporting

- c. DID – Inventories (Fixed Assets)
- d. DJF – Purchasing Procedures
- e. DJF-R – Purchasing Procedures
- f. DN – School Properties Disposal
- g. EBBA-R – First Aid
- h. EF/EFB – Food Services Management/Free and Reduced-Price Food Services
- i. GBK – Tobacco Use on District Property by Staff Members
- j. IGBI – English Learners
- k. IGBJ – Title I Programs
- l. IGBL – Parent and Family Involvement in Education (Version 1)
- m. JFCG – Tobacco Use by Students
- n. JFCH- JFCI – Alcohol Use by Students/Student Drug Abuse
- o. JN – Student Fees, Fines and Charges
- p. KGC – Smoking on District Property
- q. EBDE – Procurement and Use of Naloxone (Narcan)

Motion 17-127 (Business and Finance) Mrs. Evans moved to approve the following:

1. 2016-2017 Estimated Revenue and Appropriations
Recommend the board approve the 2016-2017 final estimated revenue and appropriations at the fund level.

2. General Fund Advances
Recommend the board approve the following advances from the General Fund to the following funds, pending receipt of grant funding after June 30, 2017.

a. Title I Grant	\$15,226.84
b. Title VI-B Special Education Grant	\$31,876.77
c. District Support Fund (Education Foundation Grants)	\$45,000.00

3. Transfers
Recommend the board approve the following transfers:
 - a. From the General Fund to the Food Service Fund in the amount of \$40,000.00
 - b. From the Tournament Revenue Fund to the Athletic Fund in the amount of \$1,687.24
 - c. From the General Fund to the Budget Reserve Fund in the amount of \$165,054.00

4. 2017-2018 Estimated Revenue and Appropriations
Recommend the board approve the 2017-2018 estimated revenue and appropriations at the fund level.

5. Reach Educational Services LLC Contract
Recommend the board approve a contract with Reach Educational Services LLC for summer academic support services to a student.

6. Invo HealthCare Associates Contract
Recommend the board approve a contract with Invo HealthCare Associates for summer occupational therapy services.

7. Columbus Therapy Associates Contract Amendment – Summer
Recommend the board approve a contract with Columbus Therapy Associates for summer services.

8. Columbus Therapy Associates Contract 2017-2018
Recommend the board approve a contract with Columbus Therapy Associates to provide speech services for the 2017-2018 school year.

9. Specialized Speech Technologies Contract
Recommend the board approve a contract with Specialized Speech Technologies for physical therapy extended school year services.

10. Middle School Athletic Director – Memorandum of Agreement
Recommend the board approve a Memorandum of Agreement with the GHEA for the position of Middle School Athletic Director to be added to Article X (H) of the Settlement Agreement at the rate of \$8,000.
11. Cross Country, Middle School Coach – Memorandum of Agreement
Recommend the board approve a Memorandum of Agreement with the GHEA for one additional position of Cross Country, Middle School Coach to be added to Article X, Supplemental Salary Schedule of the Settlement Agreement.
12. The Lusk Group
Recommend the board approve a bid submitted by The Lusk Group – General Contractors for HVAC work at Grandview Heights High School, at a cost of \$115,826.49.

Mrs. Brannan seconded the motion.

Roll Call: Mrs. Brannan, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 4-0.

Motion 17-128 (Business and Finance) Mrs. Palmisciano moved to approve the following:

1. Grandview Heights Public Library Board Member Re-Appointment
Recommend the board approve the re-appointment of Teri Williams to the Grandview Heights Public Library Board for a term of seven years to end on July 11, 2024.
2. Grandview Heights Public Library 2018 Tax Budget
Recommend the board approve the Grandview Heights Public Library 2018 Tax Budget pursuant to Ohio Revised Code 5705.28(B)(1).

Mrs. Brannan seconded the motion.

Roll Call: Mrs. Brannan, aye; Mrs. Evans, abstain; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 3-0-1.

Motion 17-129 (Personnel) Mrs. Evans moved to approve the following:

1. Resignations
Recommend the board accept the following resignations:
 - a. Audrey Alger, Orchestra Teacher, effective June 8, 2017
 - b. Kelsey Sketel, Paraprofessional, effective June 8, 2017
 - c. Carolyn Hatcher, French and Spanish Teacher, effective June 22, 2017
2. Administrators Salaries
Recommend the board approve the following administrator/supervisor salaries, effective August 1, 2017.
 - a. Jamie Lusher, Chief Academic Officer, \$125,860
 - b. Ken Chaffin, GHHS Principal, \$116,045
 - c. Angie Ullum, Stevenson Elementary Principal, \$100,732
 - d. Jennie Clifton, Assistant Treasurer, \$87,614
 - e. Brad Bertani, Athletic Director, \$96,900
 - f. Brett Bradley, Director of District Services/Facilities, \$77,744
 - g. Brad Pettit, Director of Technology Operations, \$88,345
3. Contract Addendum
Recommend the board approve a contract addendum for Madeline Partlow, Director of Student Services.
4. Administrator Contracts
Recommend the board approve the following administrator/supervisor contracts:
 - a. Carol Hamilton, Food Service Director, \$53,843, effective August 1, 2017 – July 31, 2020
 - b. Tracie Lees, EI/LMS Principal, \$100,919, effective August 1, 2017 – July 31, 2020
 - c. Colleen Adkinson, Childcare Director, \$52,387, effective August 1, 2017 – July 31, 2020
 - d. Shawn Hinkle, Assistant Principal, \$78,000, effective August 1, 2017 – July 31, 2019.

5. One-Year Contract Limited Contracts (GHEA, Article XI, pg. 42)
Recommend the board approve the following one-year limited contracts:
 - a. Katelyn Burkholder, Kindergarten Teacher, Class I, Step 3, \$44,636.00
 - b. Joseph Liptrap, Kindergarten Teacher, Class I, Step 2, \$42,607.00
 - c. Amanda Parnell, Kindergarten (.50 FTE), Class IV, Step 4, \$25,361.00

6. Executive Assistant to the Superintendent Contract
Recommend the board approve a one-year contract for Hayley Head, effective July 1, 2017 – June 30, 2018, at \$50,318.

7. Assistant Director Kids' Club Contract
Recommend the board approve a one-year contract for Maria Kestner, effective July 1, 2017 – June 30, 2018, to Step 11, \$19.55/hour, 8 hours/day.

8. Evaluation Payment
Recommend the board approve payment to the following employees at their hourly rate for required preschool and student evaluations:
 - a. Abby Keller, \$55.02/hour
 - b. Elizabeth Mora, \$47.78/hour

9. IEP/CPI Training Stipends
Recommend the board approve payment in the amount of \$150 for Intervention Specialists who attend a required all-day IEP/CPI training on August 11, 2017, and \$75 for any employees attending the session for half-day.

10. Compacted 5th/6th Grade Math Curriculum Payments
Recommend the board approve payments of \$150.00/day to the following teachers for developing a compacted 5th/6th grade math curriculum:
 - a. Jannel Kumar
 - b. Nicole Wainscott
 - c. Meredith Lenz
 - d. Roni Pettit

11. Advancement on the Teacher's Salary Schedule
Recommend that the board approve the following teachers, having completed the required course work, be granted advancement on the salary schedule for the 2017-2018 school year:
 - a. Chris Herrmann, eligible for Class VI
 - b. Hope McDonald, eligible for Class V
 - c. Evan Smith, eligible for Class V

12. 2017 Extended School Year Contracts
Recommend the board approve the following:
 - a. Kelsey Sketel, at a rate of \$28.96/hour

13. Teacher Contract Step Correction
Recommend the board approve a step correction for James Caleb Evans, High School teacher, from Step 3 to Step 4.

14. Boys Basketball Camp Payment
Recommend the board approve the following payments for the Boys Basketball Camp to be paid from the Boys Basketball Activity Fund:
 - a. Jermaine Hester, \$20.00/hour
 - b. Roderick Overmyer, \$20.00/hour

- c. Matt Siegel, \$20.00/hour
- d. Roger Fox, \$20.00/hour
- e. Ray Corbett, \$25.00/hour

15. Supplemental Contracts (GHEA, Article X, pg. 33-35)

Recommend the board approve the following supplemental contracts for the 2017-2018 school year:

- a. Carl Acton, Cross Country, Middle School Coach (.50 FTE), Class VI-1-3, \$811.56
- b. Jennifer Callif, Volleyball, JV Coach, Class IV-2-9, \$3,449.13
- c. Donald (Donnie) Cook, Football, Middle School Assistant Coach, Class V-1-2, \$2,434.68
- d. Misti Dorsey, Soccer, Middle School Coach, Girls, Class V-1-1, \$2,434.68
- e. Carter Jump, Football, Middle School Assistant Coach, Class V-1-3, \$2,434.68
- f. Kristi Jump, Tennis, JV Coach, Girls, Class VI-2-5, \$2,028.90
- g. Shelli Sanzo, Volleyball, Head Coach, Class II-2-8, \$4,666.47
- h. Chris Szabo, Cross Country, Head Coach, Class III-3-M, \$5,275.14
- i. Lana Williamson, Cross Country, Middle School Coach (.50 FTE), Class VI-3-M, \$1,217.34

16. Classified Employees

Recommend the board approve the following classified employees:

- a. Denise McGee, Elementary Secretary, Step 8, \$19.89/hour, 7.5 hours/day, effective June 19, 2017
- b. Carolyn Morris, Paraprofessional, Step 3, \$16.35/hour, 6.5 hours/day, effective the beginning of the 2017-2018 school year
- c. Robert Tobin, Paraprofessional, Step 5, \$16.91/hour, 6.5 hours/day, effective the beginning of the 2017-2018 school year

17. Reappointment of Classified Substitutes

Recommend the board approve the reappointment of the following substitute classified employees for the 2017-2018 school year:

- | | | |
|----|--------------------|------------------------------------|
| a. | Cameron Waugh | Custodian |
| b. | Glenn Waugh | Custodian |
| c. | Terry Arbogast | Groundskeeper |
| d. | William Amurgis | Teacher Assistant/Paraprofessional |
| e. | Erin Brewer | Teacher Assistant/Paraprofessional |
| f. | Danielle Callaghan | Teacher Assistant/Paraprofessional |
| g. | Pam Crum | Teacher Assistant/Paraprofessional |
| h. | Suzanne Hamilton | Teacher Assistant/Paraprofessional |
| i. | Colleen Ward | Teacher Assistant/Paraprofessional |
| j. | Kristina Winowich | Teacher Assistant/Paraprofessional |
| k. | Erin Brewer | Secretary |
| l. | Danielle Callaghan | Secretary |
| m. | Suzanne Hamilton | Secretary |
| n. | Francean Hughes | Secretary |
| o. | Beth Anne Kauffman | Secretary |
| p. | Ellen Shraim | Secretary |
| q. | Kristina Winowich | Secretary |
| r. | Charlene Harris | Cook |
| s. | Irene Nagy | Cook |

18. Summer 2017 Student Workers

Recommend the board approve the following summer 2017 student workers, effective June 1, 2017:

- a. Jordan Beight, \$9.50/hour
- b. Glenn Cheney, \$9.50/hour
- c. Ben Fultz, \$9.50/hour
- d. Rhodes Jump, \$9.50/hour
- e. Andre Readey, \$10/hour

f. Jude Rosinski, \$9.50/hour

19. Kids' Club Personnel

Recommend the board approve the following:

a. Avery Borchers, Team Leader, \$13.62/hour, 7.5 hours/day, effective June 1 – August 11, 2017.

Mrs. Brannan seconded the motion.

Roll Call: Mrs. Brannan, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 4-0.

Motion 17-130 (Personnel) Mrs. Palmisciano moved to approve the following:

1. Summer 2017 Student Worker

Recommend the board approve the following summer 2017 student worker, effective June 1, 2017:

a. Eli Evans, \$9.50/hour

Mrs. Brannan seconded the motion.

Roll Call: Mrs. Brannan, aye; Mrs. Evans, abstain; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 3-0-1.

Motion 17-131 (Co-Curricular Activities and Extra-Curricular Activities) Mrs. Palmisciano moved to approve the following:

1. Resolution for OHSAA Membership for the 2017-2018 School Year

Recommend the board approve the following resolution:

WHEREAS, Grandview Heights City Schools of 1587 West Third Avenue, Columbus, Franklin County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not for profit; and

WHEREAS, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary Members of the OHSAA;

NOW THEREFORE BE IT RESOLVED by the Board of Education/Governing Board that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athletic eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FUTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the OHSAA Constitution, Bylaws, Sports Regulation, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

2. Co-Curricular and Extra-Curricular Volunteers

Recommend the board approve the following volunteers:

- a. Mary Lue Bauer
- b. Kaleb T. Orr
- c. Nicole Woodland

Mrs. Brannan seconded the motion.

Roll Call: Mrs. Brannan, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Mr. Truett, aye.

Motion carried 4-0.

Motion 17-132: (Adjourn) Mrs. Palmisciano moved to adjourn the meeting. Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mrs. Evans, aye; Mrs. Palmisciano, aye; Truett, aye.

President Truett declared the meeting adjourned.

ATTEST:

President

Treasurer